

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Infozone The Homework Club		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Central locality		
In which Parish does your project take place?	Melksham		
What is your project?	A free homework club for 9 to 16 year olds who live or go to school in the Melksham Community Area		
Where will your project take place?	Melksham library		
When will your project take place?	Term time, after school and Saturdays		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
Please confirm your project will be completed by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The direct beneficiaries of the Infozone are young people aged 9 - 16 years who live or go to school in Melksham Community Area. Around 900 are registered as current users of Infozone. They enjoy coming to Infozone because it is a neutral place, they are able to leave school and relax in more informal surroundings. Members are welcome from any background but Infozone is particularly helpful to those whose families speak English as a second language, those whose families can't afford a computer or internet access and those with special needs. Some members live in overcrowded housing and have nowhere quiet to work at home. Two dedicated staff explain their homework and help guide and support them to research and present it, eventually by themselves, so that then they can become independent learners. Also the Infozone provides somewhere safe and warm for children and young people to go after school instead of hanging around on the streets, possibly getting into trouble or danger, until their parents return home from work and they can go home. This benefits the community of Melksham as a whole. Instead they can use their time constructively to promote their confidence, ability and their opportunities in the future. Infozone also provides a place for children and young people from all different schools in the Melksham Community Area to meet and get to know each other. This frequently leads to helping each other with their homework, which boosts confidence and social skills.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Melksham Town Council have given £3,000 to Infozone in 2008 and 2009. WYPOF (Wiltshire Young People's Opportunities Fund) has also given support to the club on behalf of the 13 year olds plus who use it (about a third of the total number of members) in 2008 and 2009. We will continue to apply for fund from these organisations in the future, starting March 2010 with WYPOF

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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Infozone operates at Melksham Library. The library is able to provide free use of computers, books, photocopier, colour printing, and premises to the club. The library also manages the salaries of the staff, which is paid into by the Infozone Committee bank account. Local government does not pay for out of school time education, and the Council and Library Services will not pay for Infozone from its own funds. Infozone was set up in 2003 and was initially Lottery Funded, and since then has secured financial support from the George Ward School, Melksham Town Council, the Melksham New Halls Charity and the Youth and Development Service as well as other groups. In 2003 the most deprived ward in Wiltshire was Melksham, and this was the reason for starting a homework club in Melksham. Homework is a crucial part of secondary and, increasingly, primary education and without a computer and supervision at home most young people are unable to fulfill their potential. This means that they do not understand their homework and struggle in lessons. Members bring in certificates and marked work to show their improvement at school and their improved report grades. Other benefits include the attention and encouragement given by staff that many do not have at home. Infozone staff have had on several occasions raised concerns about individuals wellbeing which have been referred to relevant professional partners with happy and successful outcomes. Annual surveys also show how popular Infozone is.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending:	Month: March	Year: 2009
Total Income:	£9595	
Minus Total Expenditure:	£10002.79	
Surplus/Deficit for year:	£-407.79	
Reserves held:	£0	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Infozone Supervisor Salary 2010	£8575	Melksham Town Coucil	c	£3,000
Infozone Assistant salary 2010	£2,014	WYPOF	c	£3,600
	£	Melksham Charities	c	£1,000
	£	Melksham Residents Against Tip	c	£100
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£10,589	TOTAL PROJECT INCOME		£7,700

Total Project Income B	£7,700
Total Project Expenditure A	£10,589
Project Shortfall A - B	£2,889
Award sought from Wiltshire Council Area Board	£2,889
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male	Female
People Under 25 years	Male 1	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 15/12/2010

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)